

PINE SHADOWS CIVIC CLUB

Minutes of the October 3, 2020 Meeting

The meeting was held at "Al's Bunkhouse" on Cypress. Meeting called to order at 10:05 am by President Al Brasher.

Members present: President-Al Brasher, Vice President-Jeanie Conklin, Treasurer-Chris Caruso, Secretary-Stephanie Bowdoin, Board Members-Annie Delling, Connie Fulford, Scott Harvey, Susan Griffin. Visitors-Neil Cramond, Sharon Caruso, Avis Lair, Ben Frank.

Purpose: To resolve unfinished business. To discuss new web domain. To discuss annual meeting.

Welcome to visitors Neil, Sharon, Avis, and Ben.

Review of meeting minutes from July 11, 2020 read by Stephanie Bowdoin. Al asked for motion to approve minutes. Annie made motion. Jeanie seconded the motion. Minutes approved. Scott offered to upload minutes into new web domain.

Treasurer Report: Report given by Chris. \$7143.47 in checking account. \$4927.51 in savings account. Total amount \$12,070.98. 5 residents are outstanding for lot fees. Late fees will be waived due to COVID crisis. Need to contact outstanding residents and request payment and notify that late fees will be applied for late payments in 2021. Reminder notices to be mailed to residents. \$10,970 spent in 2020 on boat ramp repairs. Scott made motion to accept Treasurer report. Annie seconded motion. Treasurer report accepted.

Al reminded everyone that our liability insurance will be due soon. We have not yet received bill. Al reiterated that insurance is to cover injuries incurred during a fund raiser or on boat ramp, if Civic Club was sued, etc. Avis asked how much money did we have in credit with attorney Cecil Byrd. Al answered \$751.00 in credit. Al stated there are no active committees at this time to report on.

Old Business: Boat ramp/pier maintenance-Annie purchased paint and supplies and has been reimbursed. Al power washed pier and fence. Resident Shannon Lee has volunteered to paint pier. Neil offered to help and paint fence.

Discussion regarding replacing sign on pier. Scott suggested a decal instead of wood sign. All in agreement. Scott will design decal and submit to Board. Avis asked if warped board on pavilion bench will be replaced. Al reported that it will be replaced.

Al reported Annual meeting could not occur due to COVID crisis. 2 attempts were made and had to be canceled. Voting proxy notices were mailed to residents earlier in 2020 for new board members and increase of lot fees. Al reported of those that were received most were in agreement with raising lot fees. A few had issues with it. Al proposed we should not use these proxy votes due to annual meeting not being held. All agree. Annie suggested if residents could not pay full amount of lot fees at one time to request a payment plan with Chris. All agreed it will be addressed on an individual basis.

Al suggested to cancel any future attempts to have a 2020 annual meeting due to COVID restrictions and focus on scheduling the 2021 annual meeting. Annie made motion to have annual meeting scheduled for Saturday May 1, 2021. Jeanie seconded the motion. 2021 meeting will be May 1, 2021 with location .

to be decided later. Purpose of 2021 annual meeting will be to vote on offices and board members and vote on lot fee increase.

New Business: Avis stated that the community is not informed of what is going on and they have a right to know. Stephanie explained that the Board had some challenges with the transition of old Secretary to new acting Secretary and was reason for delay in meeting minutes being posted on website. Neil asked how many residents had email addresses. Chris reported approximately 30% of our residents do not have email addresses shared with Board. Neil suggested email be used for some communication with residents to save mailing cost. Annie stated we needed a newsletter. Al stated we needed to request email addresses for all residents.

Discussion to change lot fee billing from mailing paper invoice to electronic invoicing. Annie suggested notice put in next lot fee invoices that we will be transitioning to electronic invoicing in future. Avis stated she wanted a mailed paper invoice and did not want electronic invoicing. Al stated that we needed to have exceptions made for some residents. All in agreement to inform residents of future electronic invoicing and request email addresses with next invoice mailed.

Chris discussed new web domain, Wix, and importance of security. Currently domain is public and officers can change email addresses at will. It will cost \$5 per person to have everyone on Board have a private account/domain. It will also allow for multiple Board members to have administrative rights to account to eliminate only one person having control over it. Annie asked if we can set up a bank account withdrawal to pay for these accounts. Chris stated he would make arrangements to set that up. Annie made motion to make change for emails to go with Wix profile. Jeanie seconded motion. Scott offered to help set up website and accounts for Board on Wix.

Al discussed having a Spring fundraiser. Connie and Annie agreed to plan and implement fundraiser. Connie offered to pass out flyers with announcement to residents if someone will create and print them. Annie and Neil offered to help create them.

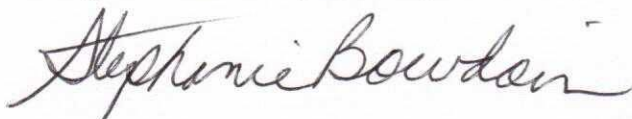
Al discussed repairs to Shadow Lane. He called the County and spoke with Brenda, she will send Mitch to look at it, may make a repair now. Need to wait until next year to replace road and obtain cost. Gayleen Robertson to begin next year as County Commissioner replacing Mr Willis. Jeanie asked who patched boatramp. Al stated the County patched the holes and gravel would be needed to completely repair ramp.

Neil submitted request with design for new shed/shop addition. Addition approved by Board.

The board would like to acknowledge the passing of long time resident Bernice Dautry (Pookie).

Adjourn: Jeanie made motion to adjourn meeting. Annie seconded the motion. Meeting adjourned at 11:28 am

Minutes Attestation Statement: The above minutes are a true representation of what transpired at the meeting to the best of my knowledge.

A handwritten signature in cursive script that reads "Stephanie Bowdoin". The signature is written in dark ink and is positioned above the typed name of the signatory.

Stephanie Bowdoin, Acting Secretary of the Board of Directors