

**Pine Shadows Civic Club**  
**Minutes of the September 22, 2018**  
**Special-Called Board of Directors Meeting**

President Al Brasher called the meeting to order at 10:06 a.m. Board members present are Al Brasher, Secretary James 'Skip' Straus, director Jill Pauly and director Jeanie Conklin. Board members with electronic presence (due to active military) – Treasurer Chris Caruso. The five members present constitutes a quorum. Absent is Vice President T.C. Childress. Al recognized visitor members Annie Delling and Cindy Straus.

Al noted that John Long stepped down as a director. Al then adjourned the regular meeting to go into Executive Session (due to personnel issues) at 10:09 a.m.

Executive Session ended, and regular meeting was adjourned at 10:11a.m., at which time Al announced that Annie Delling would be filling the remainder of John Long's term.

Skip read the minutes of the September 8<sup>th</sup> meeting. Jeannie made the motion to approve and Annie seconded. Motioned passed 5:0.

Al read the Treasurer's Report due to Chris's deployment. August ending checking balance was \$22,434.40 and savings balance is \$4,406.16. There was on bill paid (light bill) and \$250 in fees were deposited. That plus \$4.77 in interest gave us a checking balance of \$22,506.47. Skip made motion to approve and Jeannie seconded. Report approved 5:0.

### **Old Business**

- 1) Al brought up the previous discussions of administration business management.

Al noted that though Skip and Chris had been authorized to spend up to \$600 to get a computer with QuickBooks and a document retention system, further discussion had revolved around the 'real need' for a computer.

At 11:00a.m., Chris said he had to disconnect due to the military and he did so. Remaining five members still constitute a quorum.

A heated discussion ensued around the computer issue, resulting in one board member leaving the meeting (Jill Pauly). The remaining four board members still constituted a quorum.

Skip made a motion to not purchase a computer and Annie seconded. Motion passed 4:0.

Further discussion was held surrounding documentation storage and financial record keeping. A consensus was reached to table action until trial products could be distributed.

### **New Business**

- 1) It was brought up that several lights were out in the subdivision. Al stated that board members would drive around that night to check on ones that were out.

- 2) Al spoke about how to stop lengthy meetings. Discussion was held, and Annie made the motion that;
  - a. Architectural review items should be done in closed session with only board members present and that;
  - b. Resident Members wishing to address the Board would have to give a request to be placed on the agenda. (Resident members may still attend and observe any open meeting).
  - c. The person speaking must have been recognized by the President.

The motion passed 4:0

- 3) Al formed a "Records Task Force" comprised of himself, Annie and Jeannie, who would meet on Monday and go through existing paper records.
- 4) The Fundraising Committee announced that the Fall Fundraiser would be held on October 20<sup>th</sup>. It was also announced that it would most likely have;
  - a. A golf cart "Poker Run"
  - b. A "Golf Cart Clinic" (light maintenance)
  - c. May have some silent auction items.

Skip made the motion to adjourn and Jeannie seconded. Motion passed 4:0 and meeting was adjourned at 11:35a.m.

#### MINUTES ATTESTATION STATEMENT

The above minutes are a true representation of what transpired at the meeting to the best of my knowledge.



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J.C. "Skip" Straus, Secretary